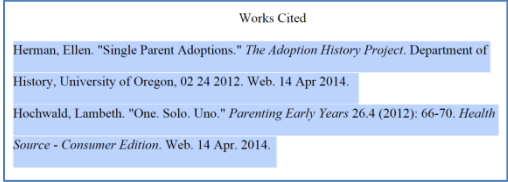





# Creating Hanging Indents in Google Docs

<p>1. Highlight the information to be indented.</p>	 <p>Works Cited</p> <p>Herman, Ellen. "Single Parent Adoptions." <i>The Adoption History Project</i>. Department of History, University of Oregon, 02 24 2012. Web. 14 Apr 2014.</p> <p>Hochwald, Lambeth. "One. Solo. Uno." <i>Parenting Early Years</i> 26.4 (2012): 66-70. <i>Health Source - Consumer Edition</i>. Web. 14 Apr. 2014.</p>
<p>2. On the ruler, click and drag the blue "Left Indent" (▼) button over to the place for the indent (usually 0.5").</p>	 <p><i>Drag triangle</i></p> <p><i>Indented to 0.5"</i></p> 
<p>3. On the ruler, click and drag the blue "First Line Indent" (▬) button back over to the left margin.</p>	<p><i>Drag top bar</i></p>  <p><i>Ruler should look like this</i></p> 